

## **SCHOOL PARENT INVOLVEMENT POLICY AND FAMILY SCHOOL YEAR 2018-2019**

Title I requires that schools develop a parent and family involvement policy with the participation of the parents. It is required that there is documentation of the involvement of parents in the process, eg. notification of meetings, sheets with signatures, agendas and minutes. Please make sure that the following activities are included in the policy with an explanation of the way in which will carry out these activities.

1. Parents participate in an organized, ongoing, and timely way in the planning, review, and improvement of parent and family involvement policy, the Convention among home-school, and the title I program. Title I planning team will review and will day policy and the Convention as necessary. A draft of the policy and the agreement will be sent to parents for their comments. The drafts of the policy and the Convention will be also presented at the annual meeting of title I for comments. The policy and the agreement will be finalized once comments have been received and the title I planning team has reviewed the documents as needed. The agreement will be sent to parents for your signature. The effectiveness of the involvement of parents and family policy will be annually evaluated through surveys or questionnaires. Parents have access to the title I Plan. Parents can send their comments on the plan using the process of the school to respond to parent suggestions or leaving feedback in the suggestions box.
2. The school will hold an annual meeting at a convenient time before the end of the first nine weeks to inform parents of
  - The participation of the school in the title I program
  - The requirements of title I
  - The rights of parents to become involved in their children's education
3. The school will offer a flexible meetings and trainings for parents at a convenient time so parents can participate, give suggestions and take part in decisions about the program of instruction of the school. The school will have an open meeting, coffee with the / the Director (a), nights of instruction and other events to provide parents with information about the title I program and the academic performance of the school. If it is asked by parents, opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children will be provided.
4. The school will use title I funds to provide support reasonable for parent and family involvement activities as parents request them. This can include the cost for child care, transportation, visits to the home and training. The school will make every effort to meet the needs of parents who do special orders.
5. The school will invite parents to participate in the development of the title I Plan. At least two parents participating in the title I planning team. You will be also your opinion parents serving on the School Board and the Board of the PTA on the development of the plan.

6. If the school has been identified as a school focus, priority or support, ask parents to share their opinion for the development of the reform plan. The title I planning team will assist in the development of this plan. All parents will have the opportunity to revise the reform plan and provide their comments.
7. Parents will receive information about the title I program during the school year. The information will be included in the school newsletter. Parents will receive an annual newsletter of title I. The information will be also shared during the annual title I meeting. The title I Plan is located in a place accessible in the school so parents can review it at any time.
8. To help parents work with their children to improve their performance, parents will have the opportunity to participate in workshops and parent-teacher conferences where information about the standards of the curriculum will be shared with them and the school exams and annual exams. The school will have nights of curriculum that will focus on the areas of content and where parents will participate in interactive activities with their children. Copies of grade level standards will be provided. During the annual meeting, give parents an explanation of academic data and levels of fitness. In addition, provided advice and activities to help parents to work with teachers and monitor their child's progress (a).
9. The school will coordinate and integrate programs and activities of involvement of parents and family with 4-K and Head Start programs to encourage and support parents involved in their children's education. Parents in these programs will be invited to participate in trainings, workshops and school events.
10. To provide the opportunity for participation enables parents with limited English, parents with disabilities, and parents of migratory children, information related to school and parent programs, meetings and other activities will be sent to parents in a format and in a language that parents can understand. The title I funds for the involvement of parents and family can be used to translate the policy of involvement of parents and family, the Convention among home-school, title I newsletter and other documents. Title I funds may be used for translation services to provide interpretation at school events.

Teachers: Please send any returned forms to your school Title I representative.